



CRAFTING MEMORIES

PRIVATE EVENTS AT GREAT LAKES BREWING CO.



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Since 1988, Great Lakes Brewing Company has stood as a touchstone for the Cleveland community and an anchor in the bustling Ohio City neighborhood. Our versatile facility offers a mix of rustic, modern, and industrial touches. Our welcoming and professional staff will delight in helping you craft memorable moments for your guests. And of course, award-winning, hand crafted beers and a delicious local, responsibly sourced menu will provide fodder for dancing, toasts, and inspired storytelling. We invite you to make your personal mark in our iconic spaces at your special event, because at Great Lakes the only thing we love more than a great beer is a great story.

Let us help you share yours.





TASTING ROOM

2701 CARROLL AVENUE, CLEVELAND, OHIO

Located on the upper level of our historic brewery, this room features a beautiful antique bar, vintage beer memorabilia, and original brick from the building's previous life as the Leonard Schlather Brewing Co. stables. Guests can view our production brewhouse through the Tasting Room's windows and observe our brewers at work.

BOOKING BASED ON AVAILABILITY:

Mondays – Saturdays
Closed on Sunday

MAXIMUM NUMBER OF GUESTS:

200 people for standing room reception
150 people for seated reception

ROOM FEE:

Covers 4 hours of service
(\$100 additional charge per hour)
Monday – Thursday: \$500
Friday & Saturday: \$800

FOOD AND BEVERAGE MINIMUM:

Monday – Thursday: \$1,000
Friday & Saturday: \$2,500

SECURITY FEE:

\$200 for 4 hours minimum
(\$50 additional charge per hour)

HANDICAP ACCESSIBILITY:

No elevator access to Tasting Room
Chairlift access only

VALET PARKING REQUIRED:

Estimated range of \$400 – \$700.
Accurate pricing provide upon request.

STAFF FEE:

\$75 per person (minimum 2 staff members)

A labor fee of \$75 is assessed for every banquet staff member required for the event as determined by Great Lakes Brewing Co. (separate from 20% gratuity charge).

AUDIO/VISUAL EQUIPMENT:

Projector: \$200
Screen: \$100
Wireless Mic: \$50 each (2 available)

NOTE:

Room fees include room cleanup and setup, along with china, silverware, glassware, tables, chairs, and tablecloths and napkins (various colors available). Supplementary rentals and décor can be provided at an additional cost.



CONTRACT AND DEPOSITS:

A signed contract and \$500 deposit are required to secure the date and room for your event. Both must be received by the due date on the contract in order to secure the event. No exceptions. The deposit is credited to the final bill at the end of the event and the deposit is separate from the room fee.

CANCELLATION:

All cancellations must be in writing. Any cancellation of the event will result in the forfeiture of the deposit. Upon signing official contract, signees agree that any cancellation of the event within thirty (30) business days of the contracted date will result in a charge to the credit card on file of the Food and Beverage Minimum fees set forth below, provided, however, that any cancellation of the event within twenty four (24) hours of the contracted date and time will result in a charge of the greater of (i) the Food and Beverage Minimum fee set forth and (ii) the final cost of food and beverage given the final guest headcount and menu selections and including a sales tax of 8% and gratuity of 20%.

A check can be used for a deposit to secure the date and will be credited to the final bill. However, checks are not acceptable as payment for the entire event. Accepted credit cards are Visa, MasterCard, American Express, and Discover.

PAYMENT:

A valid credit card number is required to hold the reservation and is used for all contractual charges. GLBC must have a credit card on file when the contract is due. A signed credit card authorization form is required to give GLBC permission to charge the card on file. Payment for all food and beverage minimums and required fees will be due 30 days out from the contracted date.

Payment in full is required at the conclusion of the event. Direct billing is not available.

Please note:

Tax exempt groups must provide a state tax-exempt certificate ten business days prior to the event or county sales tax will be assessed at the time of the event and will not be reimbursed.

(A) Tax & Gratuity:

All events are assessed Cuyahoga County sales tax and a 20% gratuity charge.

(B) Accepted Credit Cards:

Visa, MasterCard, American Express, Discover

PRIVATE TOURS:

Based on availability Monday–Thursday and require 30 days’ notice. 30 minute tours of up to 20 guests each at a cost of \$5 per person.

Brewery tours involve multiple stairwells, some of which are steep and narrow, so please plan your booking accordingly. Closed toe shoes are strongly recommended.

MENUS & HEADCOUNT:

Pre-selected menus and tentative attendance must be submitted 10 business days prior to the event. Counts cannot be reduced after this deadline. Final attendance must be submitted three business days prior to the event. If more guests attend the event than the guaranteed number, the credit card on file will be charged for extra guests at the conclusion of the event.

Please note:

Additional food may not be brought in and food may not be taken home.

CAKE FEE:

Cakes and other desserts may be brought in for private events. A \$75 plating fee is assessed if a cake is brought to the event. GLBC staff will cut and serve the cake. The Events Coordinator must be notified two weeks prior to the event if a cake is being brought in.

DECORATIONS:

Confetti, paint, permanent tape, and unauthorized decorations are not permitted. All decorations must be approved by the Events Coordinator at least two weeks prior to the event. All decorations must be cleaned and removed from the room immediately after the event.

PROPERTY:

GLBC is not responsible for damage or loss of any merchandise or other valuables left at any event. Clients are responsible for any damage to GLBC property. GLBC does not have space available to store personal property, equipment, or supplies belonging to the guest before or after the event. All such items must be removed from GLBC immediately following the event.

VENDORS:

All outside vendors must be approved by the Events Coordinator at least three business days prior to event. Any actions or behavior deemed inappropriate by GLBC may result in early termination of event.

SMOKING POLICY:

Smoking is not permitted on GLBC property

Example environment and event photography: ©One Red Door Photography ©Mike Hurley Photography